

SHRI RAM SWAROOP PUBLIC SCHOOL

(Session : 2025-26)

STANDARD GUIDELINES

Dear parents,

Greetings from SHRI RAM SWAROOP PUBLIC SCHOOL.

Please note the following guidance for the new session which begins on WEDNESDAY 02 April 2025

1. SCHOOL FEES: PLEASE INSURE THAT ALL DUES ARE DEPOSITED BEFORE THE START OF THE SESSION

2. SCHOOL TIME 7:50 A.M TO 1:30 P.M

3. SCHOOL UNIFORM:

- The child must be properly and smartly attired in the school uniform Any change of the colour/shade/check will not be allowed.
- oversized uniform will not be allowed.
- Hair-style: Students should come to school with neatly combed hair.

SPECIAL INSTRUCTION FOR GIRLS:

- Short hair Girls must wear a white hair-band
- Medium hair :Two pony -talls with white bands.
- Long hair: Two plaits with white bands and black clips.

SPECIAL INSTRUCTION FOR BOYS:

- Boys should come with smartly cut and neatly combed hair
- Parents are advised to write their child name on the inside of the bags, water bottles etc. Use a permanent marker pen for this purpose.
- Sports uniform compulsory on Wednesday and Saturday.
- Nails should be clean and clipped regularly.
- Shoes should be polished daily

4. BOOKS: Please ensure that all books and exercise books are properly covered and labelled when brought to the school on the First day.

5. BIRTHDAY: you are NOT ALLOWED to send sweets/Cake for birthday. The school is very happy to celebrate your child birthday Students may come in casual dress on their birthdays

6. Parents are requested to NOT send any gifts for management and teachers.

7. SCHOOL BAG: For regular use, the students should carry a small bag, big enough to accommodate books and notebooks which are necessary for the day, School diary, pencil box etc, Tiffin box and a water bottle. Oversized bags are not allowed

8. JEWELLARY & MAKE UP

- Makeup of any kind is prohibited.
- All kind of jewellery except small earrings are prohibited.

GADGETS: Children are prohibited from bring to school gadget of any kind easy mobile phones pendrive etc

WRIST WATCH: Wrist watches are allowed.

NOTE: In case any kind of gadget or objectional materials are found in the child possession at the school, the same will be confiscated.

P.T.O.

9. HALF DAY/SHORT LEAVE: May be granted in the following exceptional circumstances:

a. a parent's Request/Application- in the case, the parent is advice to send an application with the child when she comes to school in the morning to be handed over to the class teacher.

OR

b. For Medical Emergency : When the child is at school and is reported sick in this case the parents will be informed by the school and it is obligatory for the parents to immediately arrange for the child to be picked up from the school.

- Please not that child will be held over ONLY to the parents/Guardian (whose name and signature feature in the school Admission form) OR an authorised person against a letter of authority which must be written only by the parents.
- Under no circumstances will the school hand over the child to an unauthorized person and the parents are advised not to embarrass the school authorities / management by making request to the effect. **TELEPHONIC INSTRUCTION WILL NOT BE ENTERTAINED.**

PLEASE ENSURE THAT THE ATTENDANCE OF YOUR WORD MUST NOT FALL BELOW 75% DURING THE SESSION.

SCHOOL UNIFORM

GIRLS UNIFORM (SUMMER)

- ❖ NAVY BLUE SKIRT
- ❖ PLAIN SKY BLUE HALF SHIRT
- ❖ BELT
- ❖ I.CARD
- ❖ NAVY BLUE SOCKS
- ❖ BLACK SHOES

BOYS UNIFORM(SUMMER)

- NAVY BLUE PANT
- PLAIN SKY BLUE HALF SHIRT
- BELT
- I.CARD
- NAVY BLUE SOCKS
- BLACK SHOES

GIRLS UNIFORM IN WINTER

- ❖ NAVY BLUE TRACK SUITE AND JACKETS
- ❖ BELT
- ❖ I.CARD
- ❖ NAVY BLUE CAP/SCARF
- ❖ BLACK SHOES
- ❖ NAVY BLUE SOCKS

Boys UNIFORM IN WINTER

- NAVY BLUE TRACK SUITE AND JACKETS
- BELT
- I.CARD
- NAVY BLUE CAP
- BLACK SHOES
- NAVY BLUE SOCKS

WEDNESDAY AND SATURDAY (SPORTS UNIFORM)

- ❖ White Skirt And Shirt, Belt With White Shoes And Socks, White Hair Band (For Girls)
- ❖ White Pant And Shirt, Belt With White Shoes And Socks (For Boys)

Thanking you,
PRINCIPAL